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From: Easter, Patrick
Sent: Thur 10/1/2015 7:51:21 PM
Subject: RMs: December Face to Face Meeting--Logistics and Agenda topic solicitation

Hello All:

This note is regarding our **December Face to Face Meeting at the EPA COOP Facility at Mount Weather, Virginia, on December 1st, 2nd and 3rd.**

As a reminder, we will begin the meeting at **8:00 a.m. on Tuesday, December 1st. This will necessitate that everyone travel on Monday, November 30th.**

Our hotel is the **Homewood Suites in Leesburg, Virginia**, a short drive to Mount Weather and I will send you reservation information for our block of rooms in a separate note. **This choice of venue means that car rental will need to be a part of your travel planning.** We encourage folks to carpool as this is a perfect opportunity to exercise your Back Up Region interface.

As for agenda topics, I have listed below a number of our usual topics as well as a few new ones. **Please let me know if you have any ideas for other topics worthy of our group discussion.**

Tentative Face to Face Meeting Topics

Discussion with OEM's Office Director

OEM Strategic Planning

Region by Region Response Actions Report Outs

--approx. 10 minutes per Region on significant response actions

Gold King Mine Response

Chemical Facility Safety E.O. SOPs

Enforcement Updates

OSC Academy and OSC Training Plan Update

IT Forum Updates

ERT Updates, CMAT Updates

ER&R Workgroup Updates

OSC Fitness Policy

Other ideas???

Many thanks in advance for your thoughtful consideration of our agenda. I'm sure we will have a very productive Face to Face Meeting as usual. Details on the hotel room block to follow early next week.

Best regards,

Patrick